

President Mark Breckheimer called the regular meeting of the village board to order at 7 p.m. on Tuesday, September 12, 2017.

Roll Call – all members reported present. Others present were Mary Ann Plate, Ed Bryne from the Brillion News, Charlie Fochs, Steve Mayer, Mike Loose and Missy Kieso.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next board meeting – Ed Byrne reported that the county did pass the ½% sales tax. He stated that they looked at sharing the sales taxes with municipalities or keeping it all themselves and they decided to keep them all themselves because they couldn't control how the outlying municipalities that are in multiple counties on how they spent the funds. They could be Calumet County collections but paid for road projects in Outagamie, etc. counties. The county must use the funds to reduce property taxes or capital projects and it could not be used for services. Mary Ann Plate also appeared before the board and expressed her opinion on selling park land. She stated that she felt that it should not be sold. Also, she stated that she feels that blocking off the roadway in the park/ballfield area is not a good idea because it would take away parking. She was informed by the board that it would be addressed at the committee level.

Announcements – Budget meetings need to be completed so that all of the information is turned into the office no later than October 1st. Breckheimer reported that St. Mary's School is doing a color run on Saturday. They will be staying on their block and there would be no street crossing.

Minutes – Action – to approve the board meeting minutes as presented – motion: Koffarnus; second: Starfeld; carried. The fire department minutes were presented to the board. Action – to accept the fire department minutes and place them on file – motion: Koffarnus; second: Starfeld; carried. The first responder minutes were presented to the board. Action – to accept the first responder minutes as presented and to place them on file – motion: Koffarnus; second: Starfeld; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$64,086.46) General fund; \$546,181.63 Sewer fund; \$234,825.09 Water fund; \$3.00 Clean Water fund; \$1.00 DOA Block Grant Fund; (\$11,377.92) TID #1 fund; \$1,126,246.10 T-Plus fund; \$12,677.83 First Responder fund; (\$276,888.79) TID #2, \$691,258.27 Capital Improvements Fund. Action – to approve the treasurer's report as presented – motion: Koffarnus; second: Starfeld; carried. There was no treasurer's report received from the fire department. The treasurer's report from the first responder group was presented to the board. Action – to approve the treasurer's report from the first responder group as presented – motion: Starfeld; second: Keuler; carried.

Claims - examined and discussed. Action – to pay all claims – motion: Starfeld; second: Roehrig; carried.

Correspondence – There was no MEG newsletter received. The Focus newsletters were presented to the board for their information. There was no Boardman & Clark newsletter received. An email from Worthington Industries inviting the board to participate in a plant tour and presentation on the importance of manufacturing was presented to the board for their information. An email from East Central was presented to the board requesting any technical assistance projects for communities. The board felt that we should submit projects for an open space plan for the parks and also community facilities for the south residential development. Notice from the Department of Administration regarding the estimated 1/1/17 population of the village was presented to the board. They are estimating our population at 1,175 residents. This is down slightly from last year's estimate.

Reports - The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. The statistical report from the most recent 4 year maintenance for voter registration was presented to the board. The report showed that the majority of people had their status changed from eligible to ineligible because they hadn't voted in the last 4 years and didn't respond to notices or the notices were returned. The report of the 2017 statement of changes in equalized values was presented to the board. We had a net change of \$9,287,400 in increased equalized value which amounts to about a 15% increase. The notice of Net New Construction for 2017 was presented to the board for their information. Our net was 7.35% which means that we should be able to raise our levy by about \$24,000 but there will also be a decrease in shared revenue of about \$9,000. Notice of receipt of the quarterly cable TV franchise fees from Charter in the amount of \$2,238.40 was presented to the board for their information. The notice of 2017 TIF Limitation Report was presented to the board for their information. DuPrey stated that the chances of creating a new TIF before the current TIF's terminate is nil.

Unfinished Business:

2017 Projects – Charlie Fochs reported that they are finishing the curb tomorrow. They are looking at shaping and paving next week.

Recycling/Rubbish – The monthly report was presented to the board for their information. An email report on the DNR's inspection of the compost site was presented to the board for their information. The board then discussed the proposed Partnership Agreement with Calumet County regarding their Clean Sweep programs. Right now the county runs the programs and they are applying for grant funds so the agreement is for the village to support the program but does not obligate us to financially contribute. Action – to approve the agreement as presented – motion: Koffarnus; second: Starfeld; carried.

Police Protection for the village – There was no monthly report received regarding police protection.

Fire Department – Mike Loose reported that there were 4 calls since last month. He stated that they did

fairly well for the end of summer picnic. Currently that have 24 – 25 members and have 4 going to school. He stated that a former member is looking at coming back.

TID District #1 – nothing new.

TID District #2 – nothing new.

Wastewater Treatment Plant – Interceptor Sewer Main Replacement Project – nothing new. WWTP Upgrades – nothing new. Hilbert Acres Mobile Home Park – Steve Mayer appeared before the board and presented a letter from Speedy Clean indicating the work that they completed to address the infiltration issues in the park. There is still more that needs to be completed in the future and they are looking at doing that in the near future.

Village South Residential Development Property – Action – to accept the joint Economic Development Committee/Plan Commission minutes as presented and to place them on file – motion: Koffarnus; second: Bolwerk; carried.

736 W. Main St. Property – DuPrey reported that Seth from Cedar Corp indicated that Todd Thiel has been very cooperative in getting information to him and that there was more information that needed to be submitted on the village side which has already been taken care of. They are continuing to work on the application and hope to have it submitted in the near future. The stated budget will need to be approved in order to submit the grant application.

Village Economic Development Plan – DuPrey stated that he has submitted the requested paperwork to the Dept. of Administration. The required implementation training is scheduled for the end of the month.

Water Tower Recoating Project – Charlie Fochs provided an update on the project. It is completed and back online. They did the final touch ups and the circulating pump is online also. There were two payment requests presented to the board. Action – to approve payment request #1 to Lane Tank Company in the amount of \$84,194 – motion: Koffarnus; second: Starfeld; carried. Action – to approve payment request #2 to Lane Tank Company in the amount of \$108,767 – motion: Koffarnus; second: Keuler; carried.

Request to access our property to complete work on an abutting property – DuPrey stated that he provided them information that he needed regarding the proposed agreement last month and the changes that had to be made and he received no response.

New Business:

Application for Operator Licenses – None were received.

Appointment of Hilbert Housing Authority Members to fill current openings – Breckheimer reported that there are two openings due to resignations. For the first one he is recommending Jim Schmidt to replace Marjorie Thiel. Action – to approve the appointment of Jim Schmidt to fill the unexpired term of Marjorie Thiel – motion: Roehrig; second: Starfeld; carried. The second one he recommends is Tom Piepenburg to replace Jason Gruett. Action – to appoint Tom Piepenburg to fill the unexpired term of Jason Gruett – motion: Starfeld; second: Koffarnus; carried.

Application for Temporary Class B License – Hilbert Fire Dept. – Action – to approve the Temporary Class B License for the Hilbert Volunteer Fire Dept. for their End of Summer Celebration – motion: Starfeld; second: Bolwerk; carried.

Classes/Seminars/Schooling for employees – DuPrey provided a report on the clerk's convention attended. The board thanked him for the detailed report.

Discussion and possible action regarding ISO Rating Letter received regarding building code effective grading completed – This letter was explained. DuPrey stated that the main reason for the lowering of the classification for commercial was due to the state not adopting the latest federal code. The letter was quite vague on outlining the exact causes and it was hard to know for sure exactly what areas needed improvement so that a plan could be completed to improve the classification. The board felt that it was a good idea to at least write the letter so the implementation of the classification is delayed. Action – to approve sending an appeal letter asking for a more clear explanation so that we can investigate and decide if it is worth completing an improvement program – motion: Roehrig; second: Starfeld; carried.

Park & Recreation Committee – Action – to accept the committee meeting minutes as presented and to place them on file – motion: Keuler; second: Starfeld; carried. It was noted that the two recommendations the committee made were missed and not placed on the agenda. DuPrey stated that it was all on him and he missed them and did not add an agenda item. The one regarding the storage shed was made at a previous meeting so it can proceed. The one with the sign will need to put on a future agenda. Breckheimer stated that he felt that the sign should go through the budget process because it was not budgeted for 2017.

Discussion and possible action regarding request of Hilbert Art & Antiques LLC to host a musician as part of the Rural Arts Roadtrip on October 14, 2017 – The request would be for one musician that would play outside under the canopy. Action – to approve this request – motion: Koffarnus; second; Bolwerk; carried.

Purchase Claims Committee – Action – to accept the committee meeting minutes and to place them on file – motion: Starfeld; second: Roehrig; carried.

Discussion and possible action regarding possible land for storage sheds – Tom Baer to appear – Tom Baer did not appear. Breckheimer state that he requested to be placed on the agenda and wanted to address the board. No discussion or action took place.

Request from Hilbert High School to host bonfire on 9/26/17 as part of homecoming week – A request

from the school district was received. They would want the fire department to have a truck on scene also. Action – to approve this request – motion: Starfeld; second; Keuler; carried.

Village Board member Informational Report – none.

Village Employee Informational Report – none.

President's Report – none.

The board then convened into closed session under Section 19.85(1)(e) of the Wisconsin Statutes to discuss the possibility of pursuing the purchase of public property. Action – to convene into closed session – motion: Starfeld; second: Bolwerk; Roll Call Vote – yes: Bolwerk, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Keuler; second: Roehrig; Roll Call Vote – yes: Bolwerk, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

There was no action from the closed session.

The board then reconvened back into closed session under Section 19.85(1)(c) to discuss how to proceed to fill the General Public Works Employee Opening. Action – to reconvene back into closed session – motion: Keuler; second: Starfeld; Roll Call Vote – yes: Bolwerk, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Roehrig; Roll Call Vote – yes: Bolwerk, Koffarnus, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Possible action from closed session – Action – to offer the public works position to Paul Kowieski at a rate of \$18 per hour – motion: Roehrig; second; Starfeld; carried.

Adjournment – Action – to adjourn – motion: Starfeld; second: Keuler; carried. The meeting was adjourned at approximately 8:13 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk